

# Housing Cancellation Form

*Residence Life, Arkansas State University*

The Residence Life Room and Board contract is a binding contract with the student and the housing department. Students who have contracted with Arkansas State University may cancel their contract prior to the last day to cancel as outlined on the housing contract. Housing deposits will be refunded to students who cancel their housing contract prior to the confirmation date. Students who cancel after the confirmation date but prior to the last day to cancel the housing contract without penalties will result in forfeiture (refer to contract).

Completion of this form allows the department to make adjustments to a student's housing assignment.

***Please print the following information.***

Term for which cancellation is requested:    Fall        Spring        Summer    20\_\_

Name: \_\_\_\_\_ ID #: \_\_\_\_\_

Residence Hall: \_\_\_\_\_ Room #: \_\_\_\_\_

Home Mailing Address: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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*For Department Use Only*

Change made by: \_\_\_\_\_ Date: \_\_\_\_\_